

## Holy Family School Volunteer Opportunities

Each family is required to complete a minimum of 20 Angel Points as part of the tuition fulfillment. As part of this agreement, families are required to complete 3 Angel Points as “in-school” points. The purpose of the 3 “in-school” Angel Point requirement is to have parents and immediate family members join our school community, helping with on-site events and activities. Please note, any “in-school” points require Holy Family Clearances. Our school community relies on this help, it is beneficial for your children to see their family members actively involved at Holy Family School.

Thank you for making Holy Family a great place for our children.

The following is not an exhaustive list since there may be new events and/or fundraisers.

### Volunteer Opportunities And Volunteer Angel Point Guidelines (VAP):

<b>Volunteer Opportunities Events &amp; Fundraisers</b>	<b>In- School Angel Points</b>	<b>Out-of-School Angel Points</b>
After School Clubs- Coordinator	10-20	X
After School Clubs- Volunteer	volunteer during event 1 point per hour	1 point per hour (preparations)
Art Show- Volunteer	volunteer during event 1 point per hour	X
Athletic Association Board Member- ( <i>all year</i> )	20	X
Athletic Association Sports Banquet- Chair/Co-Chair	20	X
Athletic Association Sports Banquet- Volunteer	volunteer during event 1 point per hour	1 point per hour (preparations)
Barnes and Noble- Chair	20	X
Barnes and Noble- Volunteer	volunteer during event 1 point per hour	X
Book Fair- Co-Chair ( <i>3 positions available</i> ) ( <i>Spring/Fall</i> )	20	X
Book Fair-Volunteer ( <i>Spring/Fall</i> )	volunteer during event 1 point per hour	X
Box Tops & Labels for Education- Chair ( <i>all year</i> )	20	X
Box Top & Labels for Education- Counter ( <i>all year</i> )	X	1 point per hour

Brown Envelope- Chair ( <i>Summer</i> )	10	X
Brown Envelope- Volunteer ( <i>Summer</i> )	1 per hour	X
Cash Card Sales -	Sell cash cards at Mass 1 point per hour (contact Rectory)	X
Catholic Schools Week- Chair ( <i>2 positions available</i> )	20	X
Catholic Schools Week- Open House Volunteer ( <i>Jan/Feb~ Sunday AM</i> )	volunteer during event 1 point per hour	X
Catholic Schools Week- send in refreshments requested by Hospitality Committee ( <i>Jan/Feb</i> )	X	donations for food/supplies* Points based on items sent
Christmas Decoration- put up and take down decorations ( <i>Dec/Jan-after dismissal</i> )	volunteer during event 1 point per hour	X
Chubby Chico's- Chair	10	X
Christmas Show- Volunteer- serve food/set-up/clean-up ( <i>Dec PM</i> )	volunteer during event 1 point per hour	X
Christmas Show- send in refreshments requested by Hospitality Committee ( <i>Dec</i> )	X	donations for food/supplies* Points based on items sent
Classroom Activities- (field trip, classroom parties etc.) Volunteers are requested by teachers/staff/room parents <b>ONLY</b> if needed	volunteer during event 1 point per hour	X
Coaches- Holy Family CYO Teams	20	X
Dining Out Fundraiser- Coordinator	20	X
Dorney/Hershey Park Discount Ticket Sales- Chair ( <i>May/June</i> )	20	X
Drama Club- Volunteer	volunteer during event 1 point per hour	X
Empties for Cash- Chair ( <i>all year</i> )	20	X
Field Day- Volunteer	volunteer during event 1 point per hour	X
Freefall- Coordinator	10	X
Freefall- Volunteer	volunteer during event 1 point per hour	X
Game Night- Chair/Co-Chair	20	X

Game Night- Volunteer	volunteer during event 1 point per hour	X
Gertrude Hawk Candy- Coordinator	20	X
Gingerbread Houses- Chair/Co-Chair	20	
Gingerbread Houses- Volunteer	volunteer during event 1 point per hour	X
Grandparent's Day- Chair ( <i>3 positions available</i> )	15	X
Grandparent's Day- Volunteer ( <i>May</i> )	volunteer during event 1 point per hour	X
Grandparent's Day- send in refreshments requested by Grandparent's Day Chair	X	donations for food/supplies* Points based on items sent
Helping Hands- Coordinator ( <i>all year</i> )	20	X
Helping Hands- Cookie Decorating	volunteer during event 1 point per hour	donations for cookies/decorating supplies* Points based on item sent
Helping Hands- Gently used Toy Sale	volunteer during event 1 point per hour	X
Helping Hands- Lenten Meal	volunteer during event 1 point per hour	donations for food* Points based on item sent
Helping Hands- Safe Harbor	volunteer during event 1 point per hour	donations for food* Points based on item sent
Helping Hands- Teddy Bears against Cancer	volunteer during event 1 point per hour	X
Holy Family Brick Project- Chair	20	X
Holy Family Festival- Booth Captain	20	X
Holy Family Festival- Volunteer	volunteer during event 1 point per hour	X
Holy Family Festival- Pierogis Preparation	volunteer during event 1 point per hour	X
Holy Family Family Service Committee Member	20	X
Holy Family Gala- Chair/Co-Chair	20	X
Holy Family School Office Volunteer	1 point per hour	1 point per hour

Home and School Association- Meetings	attend meeting 1 point per hour	X
Home & School Association- President ( <i>all year</i> )	20	X
Home & School Association- Vice President ( <i>all year</i> )	20	X
Home & School Association- Secretary ( <i>all year</i> )	20	X
Home & School Association- Treasurer ( <i>all year</i> )	20	X
Home & School Association- Communications Coordinator/E-News ( <i>all year</i> )	20	X
Home & School Association- Fundraising Coordinator/ Chair Coordinator ( <i>all year</i> )	20	X
Hospitality Committee Chairperson ( <i>all year</i> )	20	X
Hospitality Committee- Volunteer (Open House, Art show, & Catholic Schools Week)	volunteer during event 1 point per hour	donations for food* Points based on item sent
Kids Night Out- Coordinator	20	X
Kids Night Out- Volunteer	volunteer during event 1 point per hour	X
Lunch Duty	volunteer during Lunch 1 point per hour	X
Mission Carnival- Chair ( <i>3 positions available</i> ) ( <i>May</i> )	20	X
Mission Carnival- Volunteer ( <i>May</i> )	volunteer during event 1 point per hour	donations are requested by Mission Carnival Committee* Points based on item sent
Monthly Faculty Meeting- Refreshments (coordinated by Hospitality Committee)	X	donations for food* Points based on item sent
Political Action Committee- Chair	20	X
PREP Teachers ( <i>all year</i> )	20	X
Purse Bingo- Chair/Co-Chair	20	X
Purse Bingo- Volunteer	volunteer during event 1 point per hour	donations for food/purses* Points based on item sent
Race for Education- Event Day Co-Chair ( <i>2 positions available</i> )	20	X
Race for Education- Publicity & Marketing Co-Chair	20	X

Race for Education- Thank you letters Co-Chair	20	X
Race for Education- T-shirts Co-Chair	20	X
Race for Education- Volunteer	volunteer during event 1 point per hour	X
Room Parent ( <i>all year</i> )	20	X
Santa's Workshop- Chair/Co-Chair	20	X
Santa's Workshop- Volunteer	volunteer during event 1 point per hour	donations of supplies requested by Santa's Shop Chairperson* Points based on item sent
Science Fair- Chair	20	X
Science Fair- Volunteer	volunteer during event 1 point per hour	X
Scout Leader- Holy Family ( <i>all year</i> )	20	X
Spirit Wear- Chair	20	X
Square One- Coordinator	20	*this fundraiser occurs every other year
Sundaes with the Principal- Coordinator	20	X
Teacher's Luncheon- Volunteers	volunteer during event 1 point per hour	donations for food requested by the HSA Board* Points based on item sent
Technology Committee- Chair ( <i>all year</i> )	20	X
Technology Committee- Member ( <i>all year</i> )	20	X
Tricky Tray/International Food Celebration/Easter Bunny Breakfast- Chair/Co-Chair	20	1 point per hour
Tricky Tray/International Food Celebration/Easter Bunny Breakfast- Volunteer	1 point per hour	Donations for food/baskets/prizes- points based on item(s)
Trunk or Treat- Chair/Co-Chair	20	X
Trunk or Treat- Volunteer	volunteer during event 1 point per hour	X
Uniform Exchange- Chair/Co-Chair ( <i>all year</i> )	20	X
Volunteer Angel Point- Coordinator ( <i>all year</i> )	20	X

Welcome Back Party- Volunteer	volunteer during event 1 point per hour	X
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If you are interested in any of the above events, please reach out to our Chairperson Coordinator:  
[chairCoHFHSA@gmail.com](mailto:chairCoHFHSA@gmail.com).

**Note:**

Chairpersons/Coordinators earn 10-20 points unless a specific value is noted for the position

\*\$20 = 1 VAP point (receipt may be required)

1 hour of Volunteer = 1 VAP (*\*unless a specific point value is noted on the sign up genius*)

Volunteer hours over 20 are still tracked.

Please sign in at all events.

Party Donations- both classroom and club parties were removed from eligibility (10/20/16)

1 VAP point = \$5 changed to 1 VAP point = \$20 (January 1, 2019)

Faculty and staff members with students who currently attend Holy Family School are required to meet the above requirements for Volunteer Angel Points. (6/11/2018)

Questions: Email the VAP Coordinator at [HFVAP@outlook.com](mailto:HFVAP@outlook.com)

**Note to Chair/Co-Chair's:**

Each Chairperson or Co-chairperson of an event and/or fundraiser at Holy Family School will be sent a detailed letter from the Fundraising/Co-Chair Coordinator prior to the date of their event. The letter will include the form for submission of VAP hours, and a timeline to follow for recording Volunteer Angel Point hours. This letter will also include any necessary information that has been gathered over the years to run and organize your event, including contact and vendor information if applicable. Our intention is to streamline the information passed down from previous Chairpersons and compile it in one place, so that each time a new Chairperson or Co-Chairperson take over an event and/ or fundraiser he or she has all the tools necessary to run it successfully. (6/11/2018)

**One kind request when you come in to volunteer:**

We kindly request that **ANY** time you come in to help **IN** the school, you go through the front office, sign-in on our visitor log, get a name tag, and sign-out as you leave the building. This is not only for our children's safety but also for your own. In the case of an emergency and the building requires to be evacuated, the police and fire department need to account for all individuals that have entered the building.

Thank you.

# **Holy Family School Volunteer Opportunities**

## **Why does the school need volunteers?**

Just about every event throughout the school year requires help from volunteers. The parents of Holy Family have traditionally provided the backbone of the volunteer force which makes these events possible. This is also an opportunity given by our school to stay involved in our children's emotional and academic development within the school environment.

## **Is there a benefit or reward to volunteering?**

The rewards for this parental involvement through volunteering are many. Your child will see you as an active participant in the school, whether being there or helping out from home. Most of us remember how we enjoyed having our parents help our school, which is something many schools just do not have any more. So, we are very lucky this is offered to us. You can reach your goal of 20 Volunteer Angel Points easily and have fun doing it.

## **Who can help?**

Family members from parents, grandparents, aunts, uncles, etc. that have full clearances can help. Clearance forms can be downloaded from our website <http://www.holyfamilynazareth.com> under forms. They are named: "Volunteer Clearance Packet". Forms will also be available for you at the school and parish office.

## **What if you work?**

We offer working parents the opportunity to do things from home, help sell cash cards during weekend masses, help at our Parish Festival, send food/paper items into school for events & so much more.

## **How will you know what opportunities are available?**

We will keep you updated periodically of upcoming events & volunteer opportunities via flyers sent home, emails, E-News, Facebook, and notices posted on the website.

## **How can I earn the required 3 In School Event Volunteer Angel Points (VAPs)?**

You can earn these 3 points by volunteering at an event approved for the In School Event VAPs. One hour of volunteer = 1 VAP. Many of these events are listed below and will be added to/updated during the school year. A number of these events are in the evening or on the weekends, enabling working parents to easily complete the 3 "In-School" required VAPs.

### **List of Some Available Opportunities for Volunteering: These are subject to change at any time:**

**Lunch Duty:** 11:00 am to 1:00 pm. Help is always needed to serve lunch and maintain safety in the cafeteria. Call the school at 610-759-5642 and ask for Francine Niemira or Kathy Unger to schedule a day to volunteer or just show up to help (clearances required). \*Approved for In School Event VAPS.

#### **Monthly - Weekend Hours:**

**Cash Card Sales:** Before and after weekend masses (Sat. 5pm, Sun. 7 am, 9 am, 11 am). You can volunteer once a month or whatever works best for you and your family. Call the parish office at 610-759-0870. \*Approved for In School Event VAPS.

#### **Major Weekend Events:**

**Holy Family Parish Festival (July):** Day hours for set up and break-down, evening hours on the weekend to work the actual festival. A large amount of volunteers are needed, since there are many stations and hours to cover.

**Things You Can Do From Home:** Sending baked goods or bought food, paper products for events held throughout the year. This is handled by the Hospitality Committee, and other committees, etc. (depending on the event). There are many other opportunities available to do from home. Please pay attention to flyers, our website, E-news, and emails.

### **School Events: \*Approved for In School Event VAPs.**

**Field Trips:** During school hours. Room parents or teachers will contact families to arrange for you to chaperone a trip. This is also up to the teacher's discretion as to how many chaperones will be allowed on a specific trip.

**Scholastic Book Fair (Fall and Spring):** Mostly during school hours. Help is needed to set up, break down and assist the children in purchasing books.

**Christmas Decorating of the school (December):** During/after school hours. A fun way to bring the Christmas spirit to the children. (Putting decorations away will be needed in January.)

**Santa Workshop (December):** During school hours. Help is needed to set up, break down and assist the younger children with the purchase of gifts for their loved ones.

**Christmas Show (December):** PM hours. Food items and refreshments will be collected by the Hospitality Committee. Help is needed that evening to set up the food items, clean up and assist by replenishing the food/drink items. Refreshments will not be served until after the show.



**Open House (Last Sunday in January):** Food/paper products/drink items will be collected by the Hospitality Committee. Help will be needed to give a tour/guide to families that wish to visit the school campus.

**Art Show (April/May):** School hours. Set up and break down.

**Grandparents Day (May):** AM school hours. A large number of volunteers will be needed for many different things. Many opportunities are available.

**Spring Fundraiser - "Race for Education" (April):** During school hours and at home. A large number of helpers will be needed for set up, giving water to children, break down, write thank you notes, etc.

**Field Day (May/June):** During school hours. Large number of volunteers needed to assist each station.

**Mission Carnival (May):** During school hours. Many helpers needed for each station, set up and break down.

**Hospitality for Kindergarten/New Student Orientation (May):** During school hours. Help will be needed to host and set up refreshments for parents of new incoming students in kindergarten and other grades.

**Fundraisers:** Coordinate one of our many fundraisers throughout the year.

**Barnes and Noble Night (December):** PM hours. A large number of volunteers are needed to work several stations and activities.

**Family Events: (PM Hours):** Game Night, Kids Night Out, Trunk or Treat, and many other events held throughout the year. A large number of volunteers are needed to make each event a success.